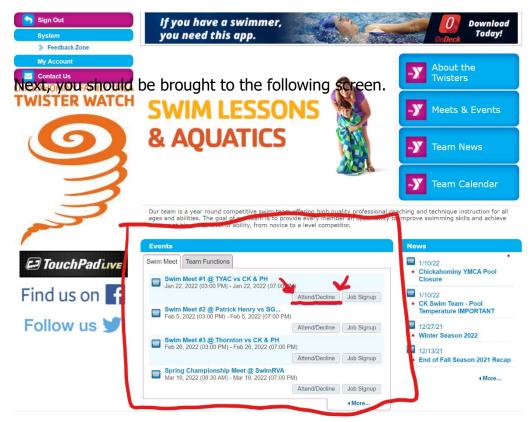
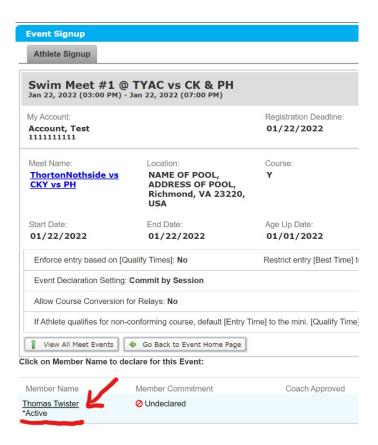
Registering for meets on Teamunify

On the home page of our website, you should see a list of events for the season. First, you will find the event that you wish to sign up for, and click the button labeled "Attend/Decline." (each event has the date it takes place underneath if your having difficulty finding the right one.)



This should bring you to the following page. You will then click on the name of the swimmer that you are trying to declare for the meet.



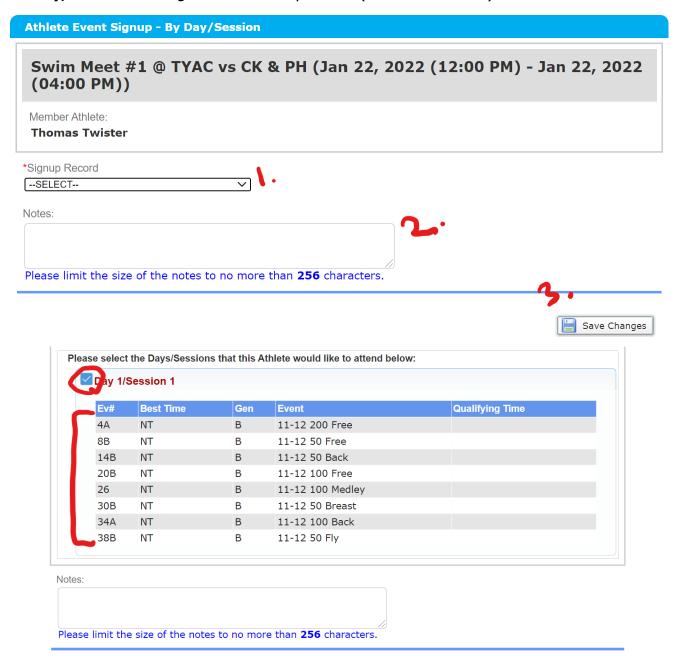
On the next page, you will find a drop-down menu* labeled "Signup Record" This will give you the option to either declare **Yes** they are coming, or **No** if they will not be able to make it. If you click yes in this menu, it will ask you to select which day they will be attending, and show you a list of events your swimmer is eligible for. All of our meets will be one day only, so you will only have one box to choose from.

*(#1 on the image below.)

Below this will be a box* labeled "Notes." This is where you will put any requests for events, as you will not be able to choose them directly. You can also let us know if you may be running late, or if you have to leave early in this section. The coaches will be able to read any notes you place in this box after you declare for the meet.

*(#2 on the image below)

Finally, click save changes to finish the process! (labeled #3 below)



Save Changes